

Visitor Guidelines

Family and Friends

Vincentian Schenley Gardens

*welcome
back*

Revised Sept. 1, 2020



vincentian

What's Inside

Welcome Back A message from Sam Romito	3
Preparing for Your Visit What to know before you come	4
When You Arrive What to expect when you arrive	5
During Your Visit Dos and don'ts for visiting your loved one	6
Infection Prevention and Control Information How we're protecting you, our residents and staff	6
Contact Information Who you can contact with questions	7

welcome
back



vincentian

Welcome Back!

Thank you for your support and patience as we have navigated through these past few months together. We are thrilled to begin welcoming families back to Vincentian Schenley Gardens for scheduled in-person visits.

We, along with you, know the importance of our residents' emotional and mental health alongside their physical wellbeing. We're grateful for the opportunity to welcome families and friends back to our campus.

The safety of our residents and staff remains our highest priority. Please carefully review this document. It is essential that all visitors follow these guidelines and procedures. Anyone who is unwilling to abide by these guidelines will not be permitted to continue to participate in visitation.

We are counting on your partnership and cooperation to help us maintain a safe campus for everyone.

Sincerely,

A handwritten signature in cursive script that reads "Samantha Romito".

Sam Romito, NHA, PCHA
Interim Administrator, Vincentian Schenley Gardens

Please note that given the fluid nature of the global pandemic, all policies and procedures are subject to change at any time. Any such change would be communicated directly to you. Thank you again for being a part of our Vincentian family.

welcome
back



vincentian

The Vincentian logo consists of a stylized green flower-like symbol above the word "vincentian" in a white, lowercase, sans-serif font.

Preparing for Your Visit

During this first step of resuming visitation, all visits must be scheduled in advance through our activities department. Families who come onto campus unannounced will not be permitted to visit with their loved ones. Please only come onto campus during your scheduled visit day/time.

Our staff will contact you to schedule your visit day and time. Please note that upon scheduling your in-person visits we may need to reschedule or cancel your 8x8 video calls. We will make every effort to continue to accommodate families' and residents' virtual and in-person visitation needs.

We appreciate your cooperation with the following visitation guidelines:

- ◆ **You are not permitted to visit** if you are sick. If you have a visit scheduled and feel unwell, please call us to reschedule your visit. We will be happy to do so.
- ◆ **You are not permitted to visit** if you have traveled to a COVID-19 hot spot within the last 14 days, as defined by the [PA Department of Health](#).
- ◆ All visits are limited to 30 minutes in duration. Visits will be scheduled Monday through Friday, with visit times of 10 a.m., 11 a.m., 1 p.m. and 2 p.m.
- ◆ There is a maximum of two visitors for each visit. Children are allowed, but count as one of the two visitors. There are no exceptions to the duration of visits or number of visitors, and you cannot “split up” your visit with multiple sets of two people visiting the same resident.
- ◆ Masks must be worn properly (below the chin and above the nose) by all residents and visitors for the full duration of the visit. Visitors are asked to bring their own masks. Residents will be provided with a mask.
- ◆ Please do not bring anything to your visit. This includes clothing, food, drink, flowers, fans, gifts or other objects. Pets are also not permitted.
- ◆ Additionally, there will be no visitor access to restrooms at this time. Please plan your visit accordingly.

welcome
back



vincentian

When You Arrive

All visits will occur on the G4 level of the parking garage. Visitation inside the building is not available at this time. In the case of extreme inclement weather, our staff will contact you in advance to reschedule your visit.

1. Drive your car all the way to the top of the garage and park in the designated spot on G4. Park only on G4; do not park on another level. Use of the elevators at this time is not permitted.
2. Before your visit begins, you must first check in and be screened.
3. The screener will take your temperature using a non-touch thermometer. Any visitor with a temperature of 99.5 or higher will not be permitted to visit. We will also ask you a series of questions regarding any symptoms you may have to determine visitor eligibility.
4. Once you pass the screening process, you will proceed to area on G4 where the visit will take place. We have created safe, socially distanced spaces in the garage to provide you and our residents an environment for a comfortable, safe visit.

New signage on campus will help guide you.

welcome
back



vincentian

During Your Visit

Visits will take place in a designated area on the G4 level of the garage. It is essential that visitors remain properly masked and at least six feet apart from other individuals - including residents - at all times while on campus. No physical contact with residents is permitted at this time.

Remember that no food or drink are permitted; you must wear your mask properly at all times during the visit. A Vincentian staff member will be available in the visitation area to assist the resident and ensure all visits are conducted in compliance with Vincentian's policies and procedures.

Visits are limited to 30 minutes in duration. A staff member will let you know when there are five minutes remaining in your visit.

Signage will remind you to social distance, wear your mask and observe these policies and procedures. Should you have any questions, do not hesitate to reach out to a staff member.

Infection Prevention and Control Information

During visits, residents will wear a mask to protect them from potential exposure. Microphones will be available for any residents or visitors who have difficulty hearing.

All surfaces and furniture will be cleaned in between visits, which is why all visits are limited to 30 minutes in duration. **Please avoid touching unnecessary surfaces during your visit.**

Staff will use EPA-approved cleaning products to ensure that the visitation area is sanitized and disinfected prior to each visit.

Remember, **"My mask protects you. Your mask protects me."** Please wear your mask properly, below the chin and above the nose, at all times while on the Vincentian Schenley Gardens campus.

Anyone unwilling to abide by these rules will not be permitted to visit.

welcome
back



vincentian

Contact Information

Should you have any questions, do not hesitate to reach out to the following members of the Vincentian Schenley Gardens leadership team:

Rosemarie Malanoski

Activity Manager

Phone: (412) 209-8120

E-mail: rmalanoski@vcs.org

Heidi Fleming

Nurse Manager

Phone: (412) 862-0429

E-mail: hffleming@vcs.org

Sam Romito

Administrator

Phone: (412) 328-7300

E-mail: sromito@vcs.org

Thank you again for visiting and doing your part to keep our residents, staff and families safe during this global pandemic.

*welcome
back*



vincentian